

BOARD PLANNER & FUTURE AGENDA ITEMS

Relevant Board Member(s)	Councillor Ray Puddifoot
Organisation	London Borough of Hillingdon
Report author	Nikki O'Halloran, Administration Directorate
Papers with report	Appendix 1

1. HEADLINE INFORMATION

Summary	To consider the Board's business for the forthcoming cycle of meetings.
Contribution to plans and strategies	Joint Health & Wellbeing Strategy
Financial Cost	None.
Relevant Policy Overview & Scrutiny Committee	N/A
Ward(s) affected	N/A

2. RECOMMENDATIONS

That the Board consider and provide input on the Board Planner set out in Appendix 1.

3. INFORMATION

Supporting Information

Reporting to the Board

The Board Planner is presented for consideration and development in order to schedule future reports to be considered by the Board. The Planner is attached in Appendix 1 and shows some other business that the Board may wish to bring forward to future meetings. Members may also wish to consider any standing items (regular reports) and on what frequency they are presented.

The Board Planner is flexible so it can be updated at each meeting or between meetings, subject to the Chairman's approval.

Board agendas and reports will follow legal rules around their publication. As such, they can usually only be considered if they are received by the deadlines set. Any late report (issued

after the agenda has been published) can only be considered if a valid reason for its urgency is agreed by the Chairman.

Advance reminders for reports will be issued by Democratic Services. Reports should be presented in the name of the relevant Board member.

With the Chairman, Democratic Services will review the nature of reports presented to the Board in order to ensure consistency and adequate consideration of legal, financial and other implications. It is proposed that all reports follow the in-house “cabinet style” with clear recommendations as well as corporate finance and legal comments.

The agenda and minutes for the Board will be published on the Council's website, alongside other Council Committees.

Board meeting dates

The following dates for the Board meeting have been agreed, which will be held in the Civic Centre, Uxbridge:

- 31/10/2013 2.30 pm - Committee Room 6
- 05/12/2013 2.30 pm - Committee Room 6
- 06/02/2014 2.30 pm - Committee Room 5

Financial Implications

There are no financial implications arising from the recommendations in this report.

4. EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

N/A

Consultation Carried Out or Required

Consultation with the Chairman of the Board and relevant officers.

5. CORPORATE IMPLICATIONS

Hillingdon Council Corporate Finance comments

There are no financial implications arising from the recommendations in this report.

Hillingdon Council Legal comments

Consideration of business by the Board supports its responsibilities under the Health and Social Care Act 2012.

6. BACKGROUND PAPERS

NIL

APPENDIX 1

BOARD PLANNER

31 Oct 2013 2.30 pm Committee Room 6	Business / Reports	Lead	Timings
	Implementation of Joint Health and Wellbeing Strategy – Action Plan 2013/2014 (SI)	LBH	Report deadline: 16 October 2013 Agenda Published: 23 October 2013
	CCG Recovery Plan 2013-2016 Monitoring (SI)	CCG	
	Healthwatch Hillingdon Update (SI)	Healthwatch Hillingdon	
	Reports referred from Cabinet / Policy Overview & Scrutiny (SI)	LBH	
	Board Planner & Future Agenda Items (SI)	LBH	
	S106 Health Contributions Update (SI)	LBH	
	Draft Commissioning Intentions 2014/2015	CCG	

5 Dec 2013 2.30 pm Committee Room 6	Business / Reports	Lead	Timings
	Implementation of Joint Health and Wellbeing Strategy – Action Plan 2013/2014 (SI)	LBH	Report deadline: 20 November 2013 Agenda Published: 27 November 2013
	CCG Recovery Plan 2013-2016 Monitoring (SI)	CCG	
	Healthwatch Hillingdon Update (SI)	Healthwatch Hillingdon	
	Reports referred from Cabinet / Policy Overview & Scrutiny (SI)	LBH	
	Board Planner & Future Agenda Items (SI)	LBH	
	S106 Health Contributions Update (SI)	LBH	

6 Feb 2014 2.30 pm Committee Room 5	Business / Reports	Lead	Timings
	Implementation of Joint Health and Wellbeing Strategy – Action Plan 2013/2014 (SI)	LBH	Report deadline: 22 January 2014 Agenda Published: 29 January 2014
	CCG Recovery Plan 2013-2016 Monitoring (SI)	CCG	
	Healthwatch Hillingdon Update (SI)	Healthwatch Hillingdon	
	Reports referred from Cabinet / Policy Overview & Scrutiny (SI)	LBH	
	Board Planner & Future Agenda Items (SI)	LBH	
	S106 Health Contributions Update (SI)	LBH	
	CCG Operating Plan Annual Report	CCG	
Review of the Board's Terms of Reference	LBH		

* SI = Standard Item

Other possible business of the Board:

1. Joint Strategic Needs Assessment (JSNA); and
2. Use of Integration Fund (CCG)